

# Woodland Joint Unified School District

## Overnight Field Trip or Activity

This form is to be completed and submitted **ONE MONTH IN ADVANCE**, but no later than **TEN DAYS** prior to the next regularly scheduled Board meeting. If not complete, form will be returned to school site principal. **ALL INFORMATION MUST BE TYPED.**

To: Educational Services  
From: Principal Jacob Holt School Plainfield Elementary Date February 8, 2016  
Re: Sutter's Fort Environmental Living Program  
(Proposed Activity Requiring Overnight Supervision)

1. Teacher In Charge January Ferro and Jessica Friedman
2. Name of Group 4th Grade Classes
3. Destination Sutter's Fort State Historical Park: 2701 L Street, Sacramento, CA 95816
4. Date and Time of Departure April 5, 2016 at 8:30am
5. Date and Time of Return April 6, 2016 at 10:00am
6. Number of Adult Chaperones 20 (see attachment)
7. Number of Students Participating 50
8. Educational Purpose of Trip/Activity (Briefly describe) Students will be reliving and experiencing 1846 California history.
9. Parent Permission Slips Received The deadline for gathering permission slips is March 25th.
10. Type of Overnight Accommodations or Housing Students will be sleeping at the fort.
11. Type of Transportation: (please "x" choice)  
A. School Bus  B. Private Charter \_\_\_\_\_ C. Private Vehicle \_\_\_\_\_ D. Commercial Carrier \_\_\_\_\_
12. How will the activity be funded? The PTA donations and fundraising through the pancake breakfast, caramel apple sales, bake sale and the tamale dinner will fund the trip.
13. Contract with Vendor  Yes \_\_\_\_\_ No. If yes, please attach copy of contract.

**THIS VERIFIES THAT ALL DISTRICT REQUIREMENTS WILL BE MET.  
MUST BE COMPLETED IF APPLICABLE.**

Board Policy 6153 and Administrative Regulation 6153 have been followed. Fundraising has been conducted as specified in BP 6153 and AR 6153 and the timeline for submission as specified in BP 6153 and AR 6153 has been followed.

Personnel has been contacted regarding subs, if necessary.

Form 500-2 "Voluntary Excursion/Field Trip and Medical Authorization-Minor" will be obtained from each parent/guardian.

A first aid kit will be provided.

At least one adult accompanying the students will have a current American Red Cross First Aid/CPR Certificate. **Name:** January Ferro

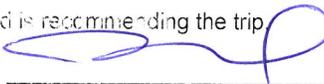
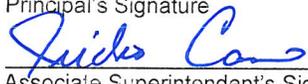
If transportation is by private vehicle(s):

Form 500-4 "Notification to Adults Driving Private Vehicles" will be obtained from driver(s).

Form 500-5 "Notification to Parent/Guardian of Students Riding in Private Vehicles While Participating in a School Sponsored Trip/Activity" will be obtained from each parent/guardian.

Form 500-6 "Field Trip - Private Driver Log" will be completed to verify the names of students who will be transported by each individual driver.

Signature that the Principal has verified that all District requirements will be met and is recommending the trip

  
 Principal's Signature \_\_\_\_\_ Date 3/1/2016  
  
 Associate Superintendent's Signature \_\_\_\_\_ Date 3/3/16

**ELP Schedule April 5, 2016**  
**Plainfield Elementary**

8:00	Parents arrive and set up
10:00	Wagons arrive, photos, Sutter's welcome
10:15	Station #1
11:00	Station #2
11:30	Station #3
12:00	Cannon demonstration
12:20	Lunch
1:00	Station #4
1:30	Station #5
2:00	Station #6
2:30	Station #7
3:00	Mail Call, restroom break
3:30	Station #8
4:00	Station #9
4:30	Station #10
5:00	Stations finish, clean-up, inventory (parents)
5:45	Dinner
6:30	The Amazing Harmonatras
8:30	Set up bedrolls
9:00	Storytelling
9:30	Settle down
10:00	Lights-out
11:00	Night watch #1
11:30	Night watch #2
12:00	Night watch #3
12:30	Night watch #4
1:00	Night watch #5
1:30	Night watch #6
7:00	Wake up, pack up gear
7:30	Breakfast
8:00	Clean up fort, check all areas, remove all trash and personal items
9:00	Leave Sutter's Fort

## Station Rotation Schedule

	10:15	11:00	11:30	12:00 Cannon Lunch	1:00	1:30	2:00	2:30	3:00 Mail Call	3:30	4:00	4:30
Corn Husk dolls	Break	9	8		7	6	5	4	X	3	2	1
Vacquero/ Rope making	1	Break	9		8	7	6	5	X	4	3	2
Blacksmith	2	1	Break		9	8	7	6	X	5	4	3
Carpentry	3	2	1		Break	9	8	7	X	6	5	4
Kitchen	4	3	2		1	Break	9	8	X	7	6	5
Wagon	5	4	3		2	1	Break	9	X	8	7	6
Spinning and Weaving	6	5	4		3	2	1	Break	X	9	8	7
Bakery	7	6	5		4	3	2	1	X	Break	9	8
Trade store	8	7	6		5	4	3	2	X	1	Break	9
Trapper	9	8	7		6	5	4	3	X	2	1	Break

Sign ups Sutter's Fort:

KITCHEN

1. Stacy Brown
2. Sara Blickle
3. Tiffany Johnson
4. Debby Cleveland (Erik Hoyt)
- 5.

WAGON

1. Brian Algren
2. Mike Pyeatt

CANDLE ROOM

1. Julie Blacklock
2. Hilary Menna
3. Gen Pyeatt

TRADE STORE

1. Kim Stephens
2. Shane Myers
3. Marissa Juhler

SPINNING AND WEAVING

1. Erika Abel
2. Andrea Bingham

BAKERY

1. Ariel Muller
2. Christy Johnson
- 3.

VAQUERO/ROPE

1. Monica M.
2. Danika Fleming

## CARPENTRY

1. Chris Huxsoll
2. Ben Rogelstad
3. Pat Blacklock
4. Crissi Cairns

## TRAPPER

1. Justin Blicke
2. Chris Contreras

## GRIST MILL

1. Matt Bingham



Environmental Living Program  
Application  
2015-2016

School Information

School Name: Plainfield Elementary

Please Circle if the School is: (PUBLIC) PRIVATE CHARTER HOME-SCHOOL

School District: Woodland Joint Unified School District

School Address: 20450 Co Rd 97

Phone Number (with teacher's extension if applicable): (530) 962-9301 ext. 2420

Grade Level(s) of Participating Students: 4<sup>th</sup> Number of Participating Students: 50

Teacher Information

Teacher's Name: January Ferro Participated in ELP Before? Yes

Home Phone Number: \_\_\_\_\_ Cell Phone Number: (530) 908-4313

Primary E-Mail Address: January.Ferro@wjusd.org

Secondary E-mail Address: plainfield.pioneer4@gmail.com

Name of Teaching Partner (if applicable): Jessica Friedman

Teaching Partner's E-Mail (if applicable): Jessica.Friedman@wjusd.org

Send Completed Application to:

*JH*

Sutter's Fort State Historic Park  
Attn: ELP  
2701 L Street  
Sacramento, CA 95816

or Fax: (916) 442-8613

or E-Mail: Adrian.Hough@parks.ca.gov

Questions? Call: (916) 323-7627

**\*If faxing your application, please follow up with an e-mail to ensure it was received\***

**\*Applications are only accepted 11/1/2014 through 3/31/2015 for the 2015-2016 ELP season\***



