

Woodland Joint Unified School District

Overnight Field Trip or Activity

This form is to be completed and submitted **ONE MONTH IN ADVANCE**, but no later than **TEN DAYS** prior to the next regularly scheduled Board meeting. If not complete, form will be returned to school site principal. **ALL INFORMATION MUST BE TYPED.**

To: Educational Services

From: Principal Derek Cooper School Douglass Middle School Date 3/03/2016

Re: Washington DC Trip 2016 (Washington DC, Gettysburg, & Philadelphia)
(Proposed Activity Requiring Overnight Supervision)

1. Teacher In Charge Scott Woolf

2. Name of Group Washington DC Trip (8th Graders)

3. Destination Washington DC, Gettysburg, & Philadelphia

4. Date and Time of Departure May 27th 2106 (Friday) at 9:00pm

5. Date and Time of Return June 1st 2016 (Wednesday) at 11:45pm

6. Number of Adult Chaperones 13

7. Number of Students Participating 36

8. Educational Purpose of Trip/Activity (Briefly describe) To experience the history of this great nation first hand.

9. Parent Permission Slips Received yes

10. Type of Overnight Accommodations or Housing Hotels - Marriott, Hilton, & Sheraton

11. Type of Transportation: (please "x" choice)
A. School Bus _____ B. Private Charter XX C. Private Vehicle _____ D. Commercial Carrier XX

12. How will the activity be funded? Individual Travelers were assisted with fund raising activities: Pizza Guys Night, Candy Bar Sales (chocolate bars), and Cookie Dough Sales.

13. Contract with Vendor _____ Yes XX No. If yes, please attach copy of contract.

**THIS VERIFIES THAT ALL DISTRICT REQUIREMENTS WILL BE MET.
MUST BE COMPLETED IF APPLICABLE.**

- ☒ Board Policy 6153 and Administrative Regulation 6153 have been followed. Fundraising has been conducted as specified in BP 6153 and AR 6153 and the timeline for submission as specified in BP 6153 and AR 6153 has been followed.
- ☒ Personnel has been contacted regarding subs, if necessary.
- ☒ Form 500-2 "Voluntary Excursion/Field Trip and Medical Authorization-Minor" will be obtained from each parent/guardian.
- ☒ A first aid kit will be provided.
- ☒ At least one adult accompanying the students will have a current American Red Cross First Aid/CPR Certificate. Name: Scott Woolf
- ☐ If transportation is by private vehicle(s):
- ☐ Form 500-4 "Notification to Adults Driving Private Vehicles" will be obtained from driver(s).
- ☐ Form 500-5 "Notification to Parent/Guardian of Students Riding in Private Vehicles While Participating in a School Sponsored Trip/Activity" will be obtained from each parent/guardian.
- ☐ Form 500-6 "Field Trip - Private Driver Log" will be completed to verify the names of students who will be transported by each individual driver.

Signature that the Principal has **verified** that all District requirements will be met and is recommending the trip.

Principal's Signature

Date

Associate Superintendent's Signature

Date

Washington, D.C.; Gettysburg, PA, and Philadelphia, PA Trip Details:

TRIP DATES

Trip ID#: 117039 - Use this to sign up!

Destinations: Washington, D.C.; Gettysburg, PA, and Philadelphia, PA

Departing: Friday, May 27, 2016

Returning: Wednesday, June 1, 2016

TRIP PRICE

There is a mandatory minimum payment of \$150.00 due each month.

Final payment deadline is March 13, 2016.

Prices are based on 30 full-paying participants and include a \$150 deposit (of which \$150 is non-refundable).

Student: \$2,198 quad occupancy.

Adult: \$2,528 double occupancy, \$2,857 single occupancy.

Spread out payments through our easy installment plan* or pay in full within 30 days of signing up!

Take advantage of our EZPay program to have payments automatically deducted from your bank account and avoid handling fees!

Full Refund Program: An additional \$249 protects your investment if you need to cancel for any reason. It is recommended that you enroll in this valuable program by electing the Full Refund Program when you sign up. See reverse for more information.

FLAG financial assistance: FLAG financial assistance may be available for families with an adjusted gross income up to \$85,000. See reverse for details.

*Installment amounts may vary in price based on when you sign up and optional inclusions. Your last payment must be made by the final payment deadline and may be larger than your previous installment payments. Your final payment is due on 03/13/2016.

INCLUDES

- Round-trip transportation
- Sightseeing transportation
- Course Leader
- Quality hotel accommodations
- Night Chaperones in hotel
- Accident/health insurance
- Online educational resources
- All meals
- All admissions fees
- Evening activities
- Group photo (color)
- 24-hour emergency support

SIGN UP TODAY!

Sign Up By: 10/08/2015

Deposit Amount: \$150 (of which \$150 is non-refundable)

Sign Up:

- Online at www.usastudenttravel.com (use Trip ID# 117039 to sign up)
- By phone - call USA Student Travel Customer Service Team at 1-800-468-5899
- By mail - use the registration form on reverse

Sign up today for the trip of a lifetime!

Three easy ways*:



ONLINE

usastudenttravel.com



PHONE

800-468-5899



MAIL

Fill out the form on the back of this page and return it in the enclosed envelope

See reverse
for financial
assistance
information
and more!

Want more information?

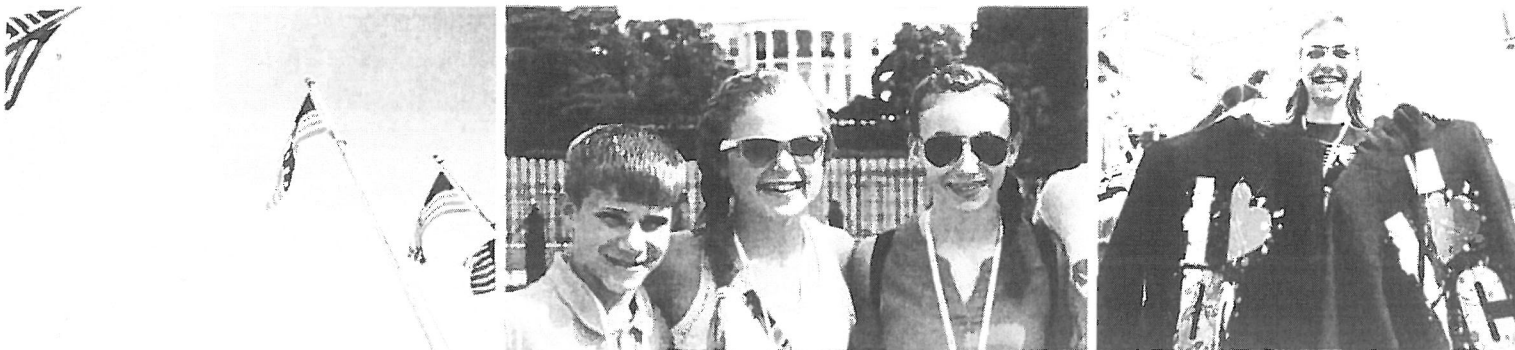
Our Customer Service Team is dedicated to helping parents get their children ready for this exciting adventure. Give us a call and we'll be happy to answer any of your questions.

*Unless otherwise stated in your trip information letter.



Education • Leadership • Arts • Celebration • Science

A DIVISION OF WORLDSTRIDE®



Protect your investment with our Full Refund Program

At USA Student Travel, we believe educational travel is an investment in your child's future. Our optional Full Refund Program helps protect that investment should you have to cancel your child's registration before departure for any reason. The program refunds all money paid to USA Student Travel (less non-refundable deposit, fees, and the Full Refund Program cost), and includes special Job Loss Protection. Full Terms and Conditions are available at worldstrides.com/TripTerms. We strongly recommend that you take advantage of this excellent program by electing our Full Refund Program at the time of registration.

Take advantage of FLAG financial assistance

Through the FLAG Financial Assistance program, WorldStrides has made it possible for thousands of families to experience the many benefits of educational travel. **Over \$10 million in financial assistance and scholarships** has been given out through this incredible program. The application process is simple and confidential, and families with annual adjusted gross incomes up to \$85,000 may qualify. Call 800-468-5899 to apply.

Use our Gift of Education tools to help pay for your trip

The Gift of Education is our easy and highly successful fundraising program that students can use to receive donations from family, friends, and local organizations to help pay for their trip. Thousands of students have received millions of dollars through this program, with **100% of the donations going directly towards offsetting their trip price!** Learn more about raising money through e-cards, letters, and Facebook links at worldstridesfundraising.com.

Website: www.usastudenttravel.com / Customer Service Phone: 1-800-468-5899 / Fax: 434-982-8748

REGISTRATION FORM

Trip ID 117039 - REF# 41215-6 - MHK 05/27/16 -

Full legal name* _____

Additional registrant name* _____

*Federal mandate (TSA) requires that travelers provide their complete first, middle, and last names (as they appear on legal documents, not nicknames or initials) and date of birth.

Date of birth: ____/____/____ ☐ Male ☐ Female ☐ Student ☐ Adult Additional registrant DOB: ____/____/____ ☐ Male ☐ Female ☐ Student ☐ Adult

Email Address: _____ ☐ I verify this is a valid email address ☐ Sign me up for paper-free billing and notifications

Mailing Address: _____ City: _____ State: _____ Zip: _____

Responsible Party name: _____ Mobile phone: _____

Home phone: _____ Mother's work phone: _____ Father's work phone: _____

☐ I am paying by check There is a \$35 charge for returned checks

Amount I am paying today: _____

Your minimum payment is \$150

☐ I am paying by credit card

☐ Mastercard ☐ Visa ☐ Discover ☐ American Express

Name as it appears on card: _____

Card Number: Expiration Date: _____

Cardholder's signature: _____

☐ Yes, enroll me in the Full Refund Program!

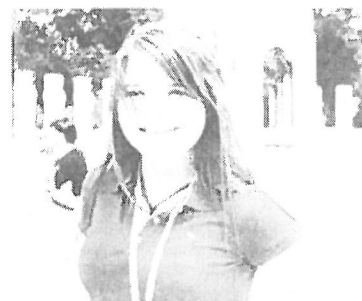
Signature X: _____

☐ No, do not enroll me in the Full Refund Program

I have reviewed and agree to the Terms and Conditions and confirm my Full Refund Program selection.
Full Terms and Conditions can be found at www.worldstrides.com/trip/terms

INDEPENDENCE TOUR Washington D.C., Gettysburg & Philadelphia 5 DAYS & 4 Nights (Red Eye flight) Sample Itinerary

EVENING PRIOR	DAY 2	DAY 3
<p>Group is to meet local airport for group check in. Late Night Flight.</p> <p>DAY 1</p> <p>Early morning, arrival in Philadelphia. Meet your USA Tour Manager and begin your once-in-a-lifetime experience!</p> <p>Breakfast at local restaurant Independence Hall Liberty Bell Franklin Court</p> <p>Lunch: Food Court National Constitution Center—Museum dedicated to the US Constitution; designed to inspire active citizenship Eastern State Penitentiary Tour</p> <p>Dinner: Local Restaurant Evening program, "Mad Cap Theater"</p> <p>Check into Hotel. Security on duty.</p>	<p>Breakfast & hotel check-out Depart for Gettysburg, PA Gettysburg National Historical Park Visitors Center, Film and Cyclorama</p> <p>Lunch: Dobbin House Lincoln Presenter Tour Gettysburg National Military Park with Licensed Battlefield Guide</p> <p>Depart for Washington, DC Washington Monument</p> <p>Dinner: Local Restaurant</p> <p>Guided, illuminated night tours of Memorials: Lincoln Memorial A tribute to President Abraham Lincoln and the nation he fought to preserve during the Civil War Vietnam Veterans Memorial Monument to over 58,000 men and women killed or missing in Vietnam Korean Memorial Dedicated to all those who fought in defense of South Korea</p> <p>Check into hotel. Security on duty.</p>	<p>Breakfast at hotel</p> <p>Arlington National Cemetery America's most famous military cemetery</p> <ul style="list-style-type: none"> ▪ Changing of the Guard ▪ Tomb of the Unknown Soldier ▪ Presidents Memorial Day Address <p>Two Jima Memorial A tribute to all U.S. Marines based on the famous WWII photo by Joe Rosenthal</p> <p>Lunch: Food Court Smithsonian Institution The world's largest museum complex</p> <ul style="list-style-type: none"> ▪ National Air and Space Museum ▪ Natural History Museum ▪ National Museum of American History <p>Dinner: Local Restaurant Guided, illuminated night touring of the following: WWII Memorial Honors the 16 million who served—and 400,000 who died—in the U.S. Armed Forces during WWII, and all who supported the war effort from home FDR Memorial In remembrance of former President Franklin Delano Roosevelt MLK Memorial Honors the famous civil rights activist, Martin Luther King, Jr. Jefferson Memorial Dedicated to our third president and author of the Declaration of Independence</p> <p>Return to hotel. Security on duty.</p>
DAY 4	DAY 5	
<p>Breakfast at hotel Group photo at the Capitol (appointment) Capitol Hill Grounds Tour</p> <ul style="list-style-type: none"> ▪ US Capitol Tour (appointment) ▪ Supreme Court ▪ Guided tour Library of Congress <p>White House (picture stop)</p> <p>Lunch: Food Court Mount Vernon George Washington's home, plantation, and Education Center - showcasing life during colonial times, 18th-century treasures, and our first president as a farmer and businessman</p> <p>Dinner: Local Restaurant Shear Madness at Kennedy Center</p> <p>Return to Hotel. Security on duty.</p>	<p>Breakfast & hotel check-out National 9/11 Memorial at Pentagon Holocaust Permanent Exhibition National Archives</p> <p>Lunch: Food Court Visit Hazy Center</p> <p>Depart for Washington Airport for late afternoon/early morning, departure</p> <p>Dinner: Cash Allotment Late evening arrival at local airport</p>	<p>Standard Inclusions:</p> <ul style="list-style-type: none"> *Round Trip Airfare from airport (baggage fees included) *Full time USA Tour Manager/Guide *Motorcoach transportation while on tour Quality hotel accommodations *Three well balanced meals daily while on tour *All admissions and gratuities *Accident and health insurance while on tour *24 hour toll free number while on tour *Private overnight security



*Evening Programs may vary depending on the group's interest Schedules and events subject to change This is presented as a sample of activities Note: Travel time from different parts of the country may modify this itinerary (117039 091115)

Get ready
for your
trip of a
lifetime!