



Woodland Joint Unified School District
Excellence for All

Office of Superintendent & Governing Board

March 24, 2016

Office of the Superintendent

- Executive Assistants to the Superintendent/Governing Board – 1.5 FTEs
- The positions were reduced by 0.5 FTE during the budget reductions in December 2009
- Executive Assistants are responsible for a variety of complex/confidential assignments; planning; researching; and coordinating activities to support the Superintendent and the Governing Board

	2014-15	2015-16
Extra Duty - Budgeted Expenses	15,707	21,980
Extra Duty - Actual Expenses	14,269	39,193
Difference	1,438	(17,213)
Cost to Increase Executive Assistant to 1.0 FTE (Full Time)		32,937
Extra Duty - Actual Expenses		39,193
Difference		(6,256)